

Title: Administrative Fees

Authority: Ordinance No. 3748 (April 1, 2023)

Description: §37.29 Fees for Land Usage Applications - Fees for Applications (\$157.01)

37.29. Fees for Land Usage Applications - Fees for Applications (\$157.01)

(A) The following fees for applications presented to the City are hereby established:

- (1) Preliminary Subdivision Plan or Minor Change to PUD Plan: \$126 per plan. In addition, the applicant shall pay the City a plan review fee for the cost of engineering review of the preliminary subdivision plan. This plan review fee shall be the actual cost which the City paid the engineering consultant(s) to review the plan and shall be paid at the time the preliminary subdivision plan has been approved by the City.
- (2) Preliminary PUD Plan: \$193 per plan. In addition, the applicant shall pay the City a plan review fee for the cost of engineering review of the preliminary PUD plan. This plan review fee shall be the actual cost which the City paid the engineering consultant(s) to review the plan and shall be paid at the time the preliminary PUD plan has been approved by the City.
- (3) Record plan, final PUD plan, major change to PUD plan, site plan, and public improvement construction inspection:
 - (a) \$193 per plan, plus 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved estimated cost of construction shall be payable before city approval of the construction drawings. This fee shall be adjusted to the actual inspection cost if less than 4%.
 - (b) The applicant shall also pay the City a plan review fee for the cost of engineering and/or landscaping review. This plan review fee shall be the actual cost which the City paid engineering and/or landscaping consultants to review the plans and shall be paid at the time the plan has been approved by the City.

- (4) City Center District Site Development Plan:
- (a) New construction, additions greater than 50 percent of the area of the principal structure, and site improvements: \$193 per site development plan, plus 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved estimated cost of construction shall be payable before City approval of the construction drawings. This fee shall be adjusted to the actual inspection cost if less than 4%.
 - (b) Additions less than 50 percent of the area of the principal structure, signage and landscaping/screening: \$127 per site development plan and 4% of the performance bond if required by law, adjusted to the actual inspection cost if less than 4%. However, if the public improvements are constructed as part of any development not requiring a performance bond, a fee of 4% of the approved estimated cost of construction shall be payable before city approval of the construction drawings. This fee shall be adjusted to the actual inspection cost if less than 4%.
 - (c) The applicant shall also pay the city a plan review fee for the cost of engineering and/or landscaping review of site development plans. This plan review fee shall be the actual cost which the city paid engineering and/or landscaping consultants to review the plans and shall be paid at the time the plan has been approved by the city.
- (5) Approval without a plat (lot splits, five or less lots): \$32 for the first lot and \$11 for each lot thereafter, not to exceed a maximum fee of \$96.
- (6) Performance bond and subdivider contract preparation: \$32 for each performance bond and subdivider contract combination.
- (7) Zoning map or text amendment: \$193. In addition, the applicant shall pay the city a plan review fee for the cost of engineering review of the zoning map amendment. This plan review fee shall be the actual cost which the city paid the engineering consultants to review the plan and shall be paid at the time the application has been approved by the city.

- (8) Conditional use permit: \$127. In addition, the applicant shall pay the city a plan review fee for the cost of engineering and/or landscaping review of the conditional use permit application, if such review is determined necessary. This plan review fee shall be the actual cost which the city paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the city.
- (9) Variance application: \$96. In addition, the applicant shall pay the city a plan review fee for the cost of engineering and/or landscaping review of the variance application, if such review is determined necessary. This plan review fee shall be the actual cost which the city paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the city.
- (10) Appeal to Board of Zoning Appeals: \$96. In addition, the applicant shall pay the city a plan review fee for the cost of engineering and/or landscaping review of the appeal, if such review is determined necessary. This plan review fee shall be the actual cost which the city paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the city.
- (11) Special Sign Package: \$96. In addition, the applicant shall pay the city a plan review fee for the cost of engineering and/or landscaping review of the appeal, if such review is determined necessary. This plan review fee shall be the actual cost which the city paid the engineering and/or landscaping consultants to review the plan and shall be paid at the time the application has been approved by the city. This fee shall be in addition to any required sign permit fees.
- (B) The fees as established shall be used by the city to defray the costs of processing such applications and shall, unless otherwise indicated, be paid by the applicant to the city at the time of filing the application with the city.

Title: Building Permit Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.25 (A) – General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
1% State Fee	Applied to subtotal of all fees for all residential use groups
Plan Review Fee	The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof
Double Fee	When work is started before obtaining the required permit

PERMIT TYPE

FEE

Addition, New Construction, Remodel, Repair	\$283.00 plus \$11.00 per 100 square feet
Deck	\$195.00
Demolition	\$130.00
Fire Alarm	\$65.00
Fire Suppression	\$155.00 plus \$3.00 per 100 square feet of affected area
Occupancy	\$65.00
Re-inspection Fee	\$65.00 per re-inspection
Roof	\$65.00

Title: Construction Water Permit Fees
Authority: Ordinance No. 3748 (Effective April 1, 2023)
Description: §37.11 - General Fee Schedule

- (A) Any person, firm, or corporation constructing a building or buildings for which a water tap into the municipal system is required shall secure from the city a permit for construction water, the fee for which shall be based upon the total estimated construction cost of the building or buildings according to the following schedule:

CONSTRUCTION COST

PERMIT FEE

Up to and including \$80,000

The current minimum charge in effect for a 5/8" to 3/4" meter. (See §50.02)

\$80,001 and above

The current minimum charge as above plus \$0.27 per \$1,000 of cost or fraction thereof in excess of \$80,000

This permit shall be obtained and paid for at the time the building permit is secured. This provision shall not apply to the construction of garages, storage sheds or additions to existing buildings, where water under meter control is already being billed.

The use of construction water includes the right to use water for construction purposes, sanitation purposes, and for the testing of water and sewer lines during the construction phase, but in no event shall the right to use the water extend beyond the time of the final inspection, or the cessation of normal building activities when the construction is complete or purposely held incomplete, whichever is earliest.

- (B) Any person, firm or corporation requesting temporary water usage for an existing building construction or maintenance project shall submit a fire hydrant meter deposit of \$1,052.00 (refundable). Water usage shall be the current minimum charge in effect for a 5/8" to 3/4" meter, plus the current additional charge per 1,000 gallons used over the minimum 10,000 gallons.

Title: Electrical Permit Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: §37.25 (D) – General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
1% State Fee	Applied to subtotal of all fees for all residential use groups
Plan Review Fee	The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof
Double Fee	When work is started before obtaining the required permit

NUMBER OF INSPECTIONS

FEE

Inspection Fee \$65.00 per inspection

Re-inspection Fee \$65.00 per re-inspection

Title: Hookah Bar Permit Fees
Authority: Ordinance No. 3748 (Effective April 1, 2023)
Description: §37.37, General Fee Schedule
Hookah Bar License Fee (§154.16.12)

All fees associated with a Building Occupancy permit, plus any fees listed below.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When Work Is Started Before Obtaining a Permit

The Zoning Code requires any entity seeking to operate a hookah bar in the city to apply for and receive a license issued by the Chief of Police and to renew it annually.

All Hookah Bars required to be licensed under Section 154.16.12 of the Zoning Code shall pay a non-refundable annual license fee of one hundred thirty-seven dollars (\$137) upon approval of the license or license renewal by the Chief of Police. This license fee shall be in addition to other fees which may be required in order to operate the Hookah Bar.

Title: Massage Services Establishment Permit Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: §37.38, General Fee Schedule
Massage Services Establishment License Fee (§117.01-§117.10)

All fees associated with a Building Occupancy permit, plus any fees listed below.

3% State Fee	Applied for All Commercial Use Groups
1% State Fee	Applied for All Residential Use Groups
Double Fee	When Work Is Started Before Obtaining a Permit

Initial application fee for a Massage Services Establishment permit:	\$55.00
Annual renewal of a Massage Services Establishment permit:	\$28.00
Transfer of a Massage Services Establishment permit:	\$28.00
Police Department Initial License Fee (Non-Refundable)	\$110.00
Police Department Renewal License Fee (Non-Refundable)	\$55.00

Title: Mechanical Permit Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: §37.25 (C) – General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
1% State Fee	Applied to subtotal of all fees for all residential use groups
Plan Review Fee	The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof
Double Fee	When work is started before obtaining the required permit

NUMBER OF INSPECTIONS

FEE

Inspection Fee	\$65.00 per inspection
Re-inspection Fee	\$65.00 per re-inspection

Title: Mobile Food Vendors

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.35 - Mobile Food Vendor Fees (§154.16.11)

Plan Review Fee The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof

Double Fee When work is started before obtaining the required permit

License Fee. Upon issuance of the Mobile Food Vendor License and as may be renewed thereafter, a non-refundable Mobile Food Vendor License fee of fifty dollars (\$52.00) shall be due and payable. This fee is in addition to fees as may be required by other governing jurisdictions. (*Ord. 3679, adopted 8/25/20*)

Title: Moving Buildings Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: §37.26 - General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
1% State Fee	Applied to subtotal of all fees for all residential use groups
Double Fee	When work is started before obtaining the required permit

Section 150.25 FEE REQUIRED

No building moving permit shall be granted until a fee of **\$67.00** is paid to the City by the applicant therefore. ('70 Code, Section 1313.06). Penalty, see Section 150.99(A).

Section 150.26 BOND REQUIRED

No building moving permit will be granted until the applicant therefore has posted a bond, with sufficient sureties thereon, payable to the City, in a principal sum to be fixed by Council, insuring the City against any and all damage to public property occasioned by the moving. ('70 Code, Section 1313.07). Penalty, see Section 150.99(A).

Title: Plan Review Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: §37.23 and §37.24 – General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
1% State Fee	Applied to subtotal of all fees for all residential use groups
Double Fee	When work is started before obtaining the required permit

§150.05 Plan Review Fee Schedule for Construction Under the Ohio Building Code (OBC)

- (A) The fee for all plan review shall be at the current hourly rate of the City's designated Plans Examiner for each hour or part thereof.
- (B) The plan review fee is designed to reflect costs incurred for this service, and the fee is non-refundable.
- (C) The applicant for any Zoning Certificate for new construction of, addition to, or demolition of a principal structure within the Heritage District and the Conservation District shall pay the City a plan review fee for the cost of architectural review of the proposal as required by Sections 154.10.481 through 154.10.502 and 154.15.01 through 154.15.10. This cost shall be the actual cost which the City paid the architectural consultant to review the proposal and shall be paid at the time the permit is approved by the City.

§150.06 Plan Review Schedule Under the Residential Code of Ohio

- (A) The fee for plan examinations of one, two, and three family structures shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof.
- (B) The applicant for any Zoning Certificate for new construction of, addition to, or demolition of a principal structure within the Heritage District and the Conservation District shall pay the City a plan review fee for the cost of architectural review of the proposal as required by Sections 154.10.492 and 154.15.01 through 154.15.10. This cost shall be the actual cost which the City paid the architectural consultant to review the proposal and shall be paid at the time the permit is approved by the City.

CONTRACT FEES

2023

- Plans Examiner & Design Review Architect Michael Asebrook Jerome Consultants \$75/hour
- Building Official
Building Inspector
Electrical Inspector
Mechanical Inspector Tim Hobgood \$60/hour or any portion thereof
- Back-up Building Official City of Kettering \$60.00/hour + \$0.575 per mile
Back-up Building Inspector \$50.00/hour + \$0.575 per mile
Back-up Electrical Inspector \$50.00/hour + \$0.575 per mile
Back-up Plans Examiner \$75.00/hour + \$0.575 per mile

Title: Property Maintenance Fees

Authority: Ordinance No. 3748 (**Effective April 1, 2023**)

Description: **§37.30 Emergency Measures – Costs of Emergency Repairs (§158.09(E))**

Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs, including an administrative fee of \$193.00.

Description: **§37.31 Property Maintenance Re-Inspection Fee (§158.13)**

A fee of \$96.00 per hour or any portion thereof for each re-inspection subsequent to the first inspection shall be paid by the owner, tenant or person responsible for correction of violations of this chapter.

Description: **§37.32 Trees, Weeds, and Grasses – Assessment of Costs by City (§158.16(D)(5))**

Fees for trimming or removing any tree, plant, or shrubbery, or part thereof, or weeds and grass growing in any street, public place, or upon private property contiguous to a street or sidewalk or public place, shall be the actual cost incurred, plus a \$193.00 administrative fee.

Description: **§37.33 Rubbish and Garbage (§158.21(D))**

Fee for rubbish or garbage removal is the cost incurred by the city in having such rubbish or garbage removed plus a \$193.00 administrative fee.

Title: Sewer Tap Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.10 – General Fee Schedule

(A) The fee for a sewer tap into the City sewer system shall be based on meter size and such fees shall be as follows:

¾	inch meter	\$617.00
1	inch meter	\$1,078.00
1 ½	inch meter	\$2,037.00
2	inch meter	\$3,086.00
3	inch meter	\$4,336.00
4	inch meter	\$7,180.00
6	inch meter	\$14,293.00
8	inch meter	\$22,833.00

(B) Anything not covered by these provisions shall be subject to the control and fee fixed by Council.

(C) Existing taps that are reused shall be charged a \$67.00 inspection fee.

Section 51.12 (C) Disposal of any toxic materials through the City sewer system is expressly prohibited.

Title: Sidewalk/Excavation Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.18 General Fee Schedule

<u>APPLICATION</u>	<u>FEE</u>
(A) Excavation for down spout drain, gas, electric, steam, water, sewer Or other connections in a street, sidewalk, alley, public way, or Places not specifically mentioned;	\$33.00
(B) For construction, reconstruction, or relocation of any public utility conduit, line, or main per 500 lineal feet or fraction thereof, including any manholes constructed with the above mentioned line or main and being an integral part thereof. A manhole being defined as an underground chamber of less than 72 square feet of interior floor area, any public utility manhole, tank, vault handhold, pullbox, regular pit, or similar structure having an interior floor of 72 square feet or less;	\$33.00
(C) For temporarily storing any building material or personal property in a Street, sidewalk, alley, public way, or place during building operation. For blockading a street, alley, public way, or place (per day).	\$33.00
(D) For constructing or reconstructing sidewalks;	\$33.00
(E) For constructing or reconstructing curbs and gutter;	\$33.00
(F) For new permanent driveway approach or reconstructing of existing driveway approach;	\$33.00
(G) For temporary driveways over curbs and sidewalks;	\$33.00

Double Fee when work is started before obtaining a permit.

Title: Sign Permit Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.25 (E) – General Fee Schedule

3% State Fee	Applied to subtotal of all fees for all commercial use groups
Plan Review Fee	The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof
Double Fee	When work is started before obtaining a permit

TYPE OF SIGN

FEE

Sign – Wall	\$65.00
Sign – Freestanding	\$130.00
Temporary Sign	\$39.00 plus a \$78.00 refundable deposit

Ordinance No. 3481; Effective 8/12/11

§37.25 SIGN CODE ADMINISTRATIVE FEES (153.14(g)(3) and 153.14(h)).

The property owner and current occupant shall be jointly and severally obligated to reimburse the City immediately for all third party and administrative expenses incurred in removing any sign, including but not limited to costs to the City for the time of city employees. The administrative fee for city inspection and administrative costs shall be \$179.00.

Title: Small Cell Facilities Permit Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.39 – General Fee Schedule
 §97.03(2)(c) - Certificate of Registration Applications and Responsibilities

3% State Fee Applied to subtotal of all fees for all commercial use groups
 1% State Fee Applied to subtotal of all fees for all residential use groups

<u>APPLICATION FEES</u>	<u>FEE</u>
Annual Rights of Way Administration Certificate of Registration	\$500.00
Permit application processing fee for each small cell facility	\$275.00
Annual reimbursement for attachment to wireless support structures owned or operated by the City and located in the right of way	\$219.00

4939.0316 Fees.

Any fee charged by a municipal corporation under Section 4939.031 of the Revised Code for granting or processing an application for consent shall not exceed a one-time fee of two hundred fifty dollars (\$250) per small cell facility. Beginning on the effective date of this Section, a municipal corporation may adjust this fee ten percent (10%) every five years, rounded to the nearest five dollars (\$5). During each five-year period, the adjustment may be applied incrementally or as a single adjustment.

Renumbered from §4939.0319 by 132nd General Assembly File No. TBD, HB 478, §1, eff. 8/1/2018.

Title: Water Meter Costs

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.07 - General Fee Schedule

Section 1: That there be, and hereby is, established the following fees for the purchase and installation of water meters acquired from the City:

<u>Meter Size</u>	<u>Meter Cost</u>	<u>Installation</u>	<u>Total</u>
3/4"	\$338.00	\$49.00	\$387.00
1"	\$879.00	\$49.00	\$928.00
1 ½ "	\$879.00	\$49.00	\$928.00
2"	\$1,127.00	\$70.00	\$1,197.00

3" Turbo and larger (see note below)

These fees are for the meter and the remote read-out unit, plus labor to install the water meter in an opening plumbed by the owner; also, the remote read-out is to be connected to wires provided and installed by the owner.

NOTE: METERS FOR SERVICES OF 3 INCH OR LARGER WILL BE TURBO TYPE AND THE INSTALLATION WILL INCLUDE A STRAINER IN ADVANCE OF THE METER. THE METER AND STRAINER FEE TO BE PAID WILL BE THE CITY'S ACTUAL COST PLUS 5% (THE CITY WILL ACQUIRE THE METER AND STRAINER FROM THE REGULAR SUPPLIER). INSTALLATION WILL BE BY THE OWNER IN CONFORMANCE WITH CITY REQUIREMENTS.

Title: Water Tap Fees

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.09 – General Fee Schedule

(A) The fee for a water tap into the City water system shall be based on meter size and such fees shall be as follows:

¾	inch meter	\$657.00
1	inch meter	\$883.00
1 ½	inch meter	\$1,339.00
2	inch meter	\$2,231.00
3	inch meter	\$3,875.00
4	inch meter	\$6,375.00
6	inch meter	\$11,666.00
8	inch meter	\$18,632.00

(B) Anything not covered by these provisions shall be subject to the control and fee fixed by Council.

(C) Existing taps that are reused shall be charged a **\$67.00** inspection fee.

Title: Zoning Permits

Authority: Ordinance No. 3748 (Effective April 1, 2023)

Description: §37.25 (B) - General Fee Schedule

Plan Review Fee The fee for a plan review shall be at the current hourly rate of the city's designated plans examiner for each hour or part thereof
Double Fee When work is started before obtaining the required permit

<u>PERMIT TYPE</u>	<u>FEE</u>
Accessory Structures (200 sq. ft. or less)	\$39.00
Antenna	\$39.00
Dumpster Enclosure	\$39.00
Fence	\$39.00
Home Occupation	\$39.00
Mobile Food Vendor	\$52.00 annual license fee
Temporary Use	\$65.00